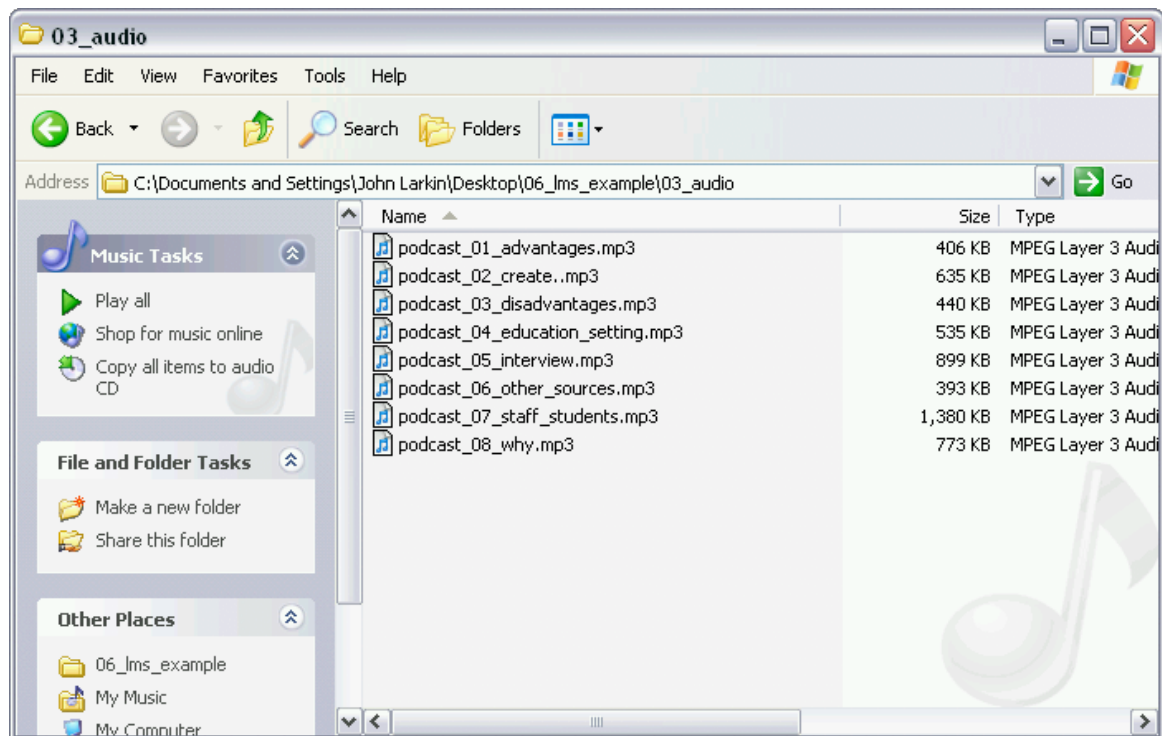


## Setting Up A Podcast Using edveNTure

### Preparing for your Course Podcast

#### Recording your podcast

You can use free software such as Audacity to record your podcast on the computer. You can also use a Voice Recorder to record your podcasts and then upload them to your computer. Once you have recorded your podcasts you can then post them to the edveNTure course site using the Podcast tool. The image below shows a directory with a selection of podcast recordings ready to go.



### Setting up the Podcast in edveNTure

To change settings for the course Podcast tool, navigate to the Control Panel for your course or organization and select Manage Podcast.



#### Step 1: Podcast Information

Once you have accessed the Manage Podcast page, you need to complete some information to configure the course podcast.

Enter a name for your podcast and briefly describe it. This name and description will appear in subscribers' podcast software when they are listening to the podcast feed.



Some rights reserved. <http://creativecommons.org/licenses/by-nc-sa/3.0/>

COURSES > ARTS MANAGEMENT > CONTROL PANEL > MANAGE PODCAST

## Manage Podcast

### 1 Podcast Information

Feed Title

Description

### Step 2: iTunes Metadata

The Podcast tool in edveNTure allows instructors to specify iTunes-specific metadata for the course feed. This metadata will appear in the "Get Info" window for the feed in iTunes.

Specify iTunes Metadata for the course feed

### 2 iTunes Metadata

Category

Sub Category

Current File

Replace Album Art

Remove Album Art ☐

### Step 3: Options

A podcast generally has an associated RSS feed that allows users to subscribe to the content via a podcatcher, an aggregator specifically for podcasts. This is software such as **iTunes** or **Juice**.

The Podcast tool in edveNTure allows instructors to make an RSS feed available for their course podcast. If the instructors chooses to make the feed available, an RSS link will be made available to course members for subscription.

If the instructor does not want to make course podcast content publicly available, the RSS feed can be disabled so that course members can only listen or view podcast content in the course.

### 3 Options

Visibility: ☐ In Course Only (No RSS)

☒ Everyone. Available to the public. (URL:  
http://amc.learningobjects.com/webapps/lobj-podcast-bb\_bb60/feed/ART-131/podcast.xml )

Select whether the podcast content should be publicly available or accessible only within the course.

Once you have selected your podcast configurations, click Submit to save the settings.

## Creating the Podcast Episode

You can create a podcast episode by adding a special kind of content type within a course or organization Content Area, such as Assignments or Course Documents.

To create a podcast episode:

1. Access the Control Panel.
2. Choose the Content Area (e.g., Course Documents, Assignments, etc.) where you wish to create the episode.
3. Select "Podcast Episode" from the dropdown list in the right corner of the action bar.

Click the Go button create the episode.

The screenshot shows a web interface for a course titled "Week 4: Aegean Art". At the top, there is a breadcrumb trail: "SURVEY OF ART I: PREHISTORIC THROUGH MEDIEVAL > CLASS LECTURES > WEEK 4: AEGEAN ART". Below this, there is a "DISPLAY VIEW" link. The main content area has a toolbar with icons for "Item", "Folder", "External Link", "Course Link", and "Test". To the right of the toolbar is a "Select:" dropdown menu. The dropdown menu is open, showing a list of content types: "Learning Unit", "Survey", "Assignment", "Discussion Board", "Chat", "Virtual Classroom", "Group", "Tool", "Syllabus", "Offline Content", "SCORM Content", "IMS Content Packaging", "NLN Content", "Blog", "Wiki", and "Podcast Episode". The "Podcast Episode" option is highlighted. To the left of the dropdown menu, there is a "Go" button. Below the toolbar, there is a list of items. The first item is "1 Introduction to Aegean Art". It has a small icon of a book and a description: "Aegean art refers to art that was created in the Grecian and Persian lands surrounding, and the islands within, the Aegean Sea. Included in the category Aegean art is Mycenaean art, famous for its gold masks, war faring imagery and sturdy architecture consisting of citadels on hills with walls up to 20 feet thick and tunnels into the bedrock, the art of the cyclades, famous for its simple 'Venus' figurines carved in white marble, and Minoan art which is famous for its animal imagery, images of harvest, and light, breezy, unwarlike architecture which is almost the antithesis of the Mycenaean art. Taking all this into account, the term 'Aegean Art' is thought of as contrived among many art historians due to the fact that it includes the widely varying art of very different cultures that happened to be in the same area around the same period. In the Bronze Age, about 2800-1100 BC. Despite cultural interchange by way of trade with the contemporaneous civilizations of Egypt and Mesopotamia, the Aegean cultures developed their own highly distinctive styles." Below the text is a small image of a finger.

## Configure the specific Podcast Episode

### Step 1: Content Information

Once you have accessed the **Add Podcast Episode** page, you need to complete some information to configure it.

Enter a name for your podcast and briefly describe it.

The screenshot shows the "Add Podcast Episode" page. At the top, there is a breadcrumb trail: "SURVEY OF ART I: PREHISTORIC THROUGH MEDIEVAL > CLASS LECTURES > WEEK 4: AEGEAN ART > ADD PODCAST EPISODE". Below this, there is a "Add Podcast Episode" header. The main content area has a section titled "1 Content Information". It contains two fields: "Title" and "Description". The "Title" field is a text input box. The "Description" field is a large text area.

*Give and name and description for this podcast episode.*

## Step 2: Podcast Media

Next, specify the media file that should be used to create the podcast. Any audio or video file can be used to create the podcast.

There are **three** options for adding the media file:

1. **Upload Local File:** Select this option if you wish to upload the file and store it with your course content.
2. **Copy file from Content Collection:** If the Blackboard Content System is enabled on your system, this option will be available. Select this option if the media file will be stored in the Content System, but you wish to add the media file as an episode to your course feed.
3. **External URL:** Select this option if the media file will be stored on an external server but you wish to add the media as a podcast episode to your course feed.

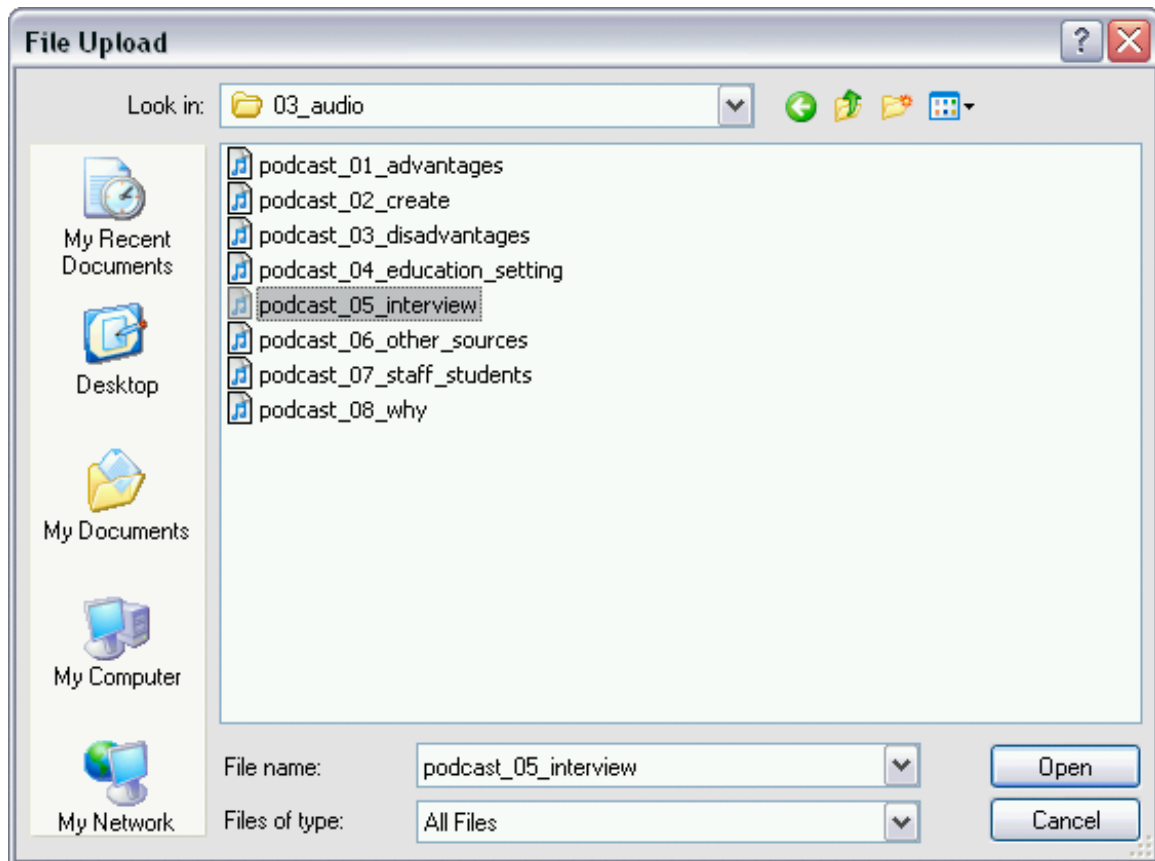
*Add the media file that should be used to create the podcast.*

## Step 3: Podcast Media

The Podcast tool in edveNTure allows instructors to attach files, such as transcripts of the podcast audio content or presentations, to their podcast episodes. When course members listen and/or view the podcast, they can access the attachments via their podcatcher or within the Podcast tool in the course.

Browse for and attach any files that should accompany your podcast. You can specify a useful link name that indicates what the file is. If no link name is specified, the file name (e.g., Lecture1preso.ppt) will be presented as the link with the episode.

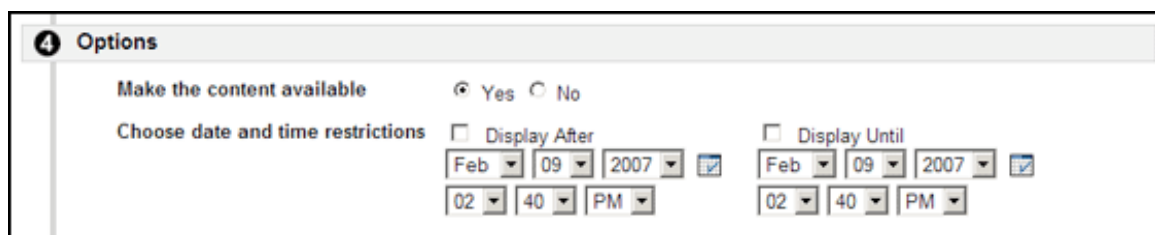
*Upload attachment files and specify a name for each attachment.*



*Selecting attachment file for upload.*

#### Step 4: Options

Specify the availability of the podcast episode. You can also restrict availability by date and time. Use the date ranges to specify the time range within which students access the episode.



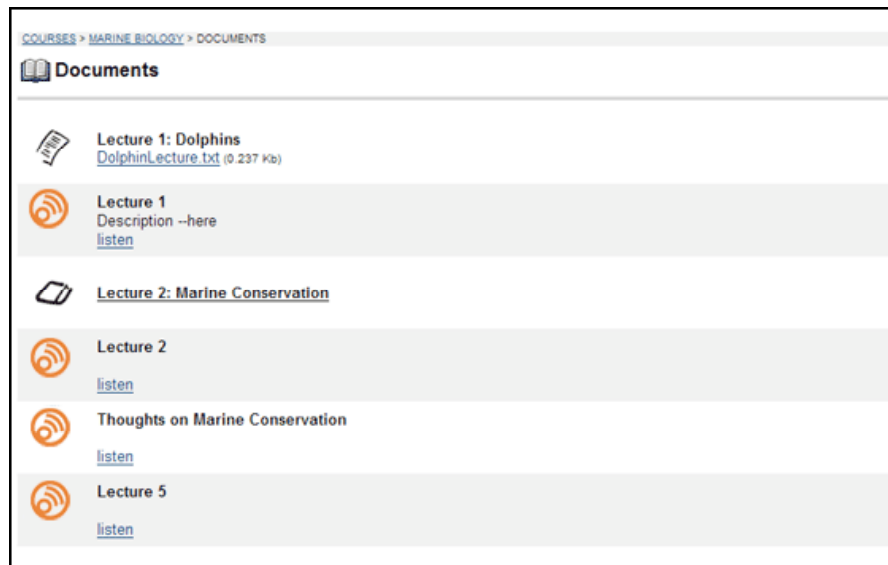
*Set the availability of the podcast episode for course members.*

Once you have made your selections, click "Submit" to create the episode.

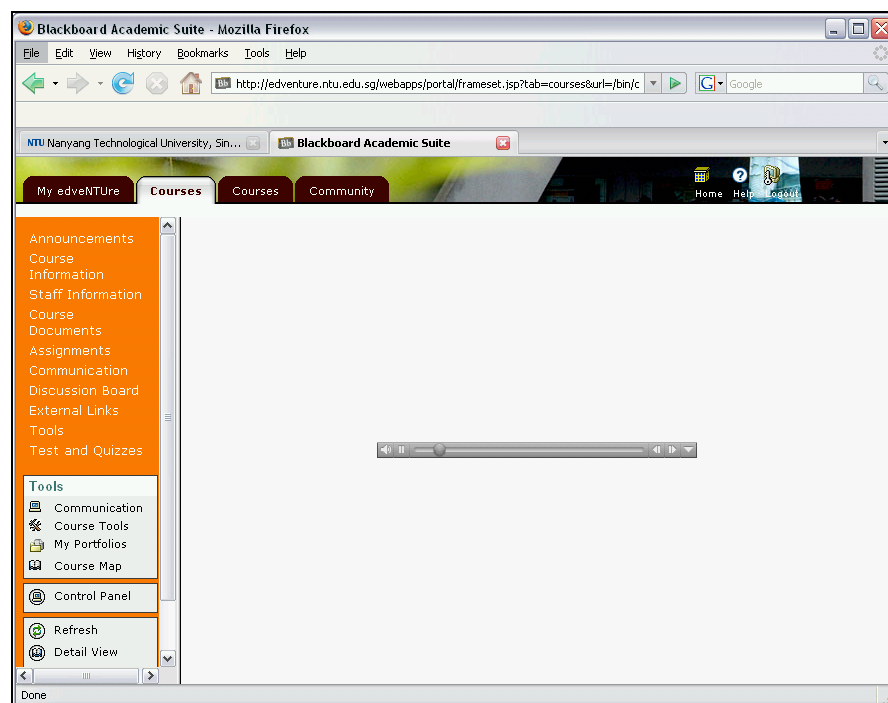
## Accessing Podcast Episodes

### Course Content Areas

Instructors insert Podcast episodes within content areas in the course. You can listen to Podcast episodes directly within the course by selecting the Listen link that appears with the podcast episode. This will open the audio/video content within the default media player on the user's computer.



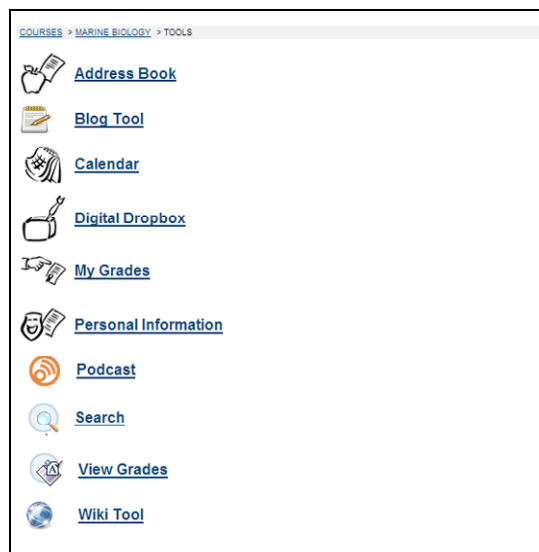
Select the "listen" link to listen to a podcast episode within the course.



*Podcast playing within the Course window. Playback can be paused and one can advance to any point in the podcast.*

## Course Tools Area

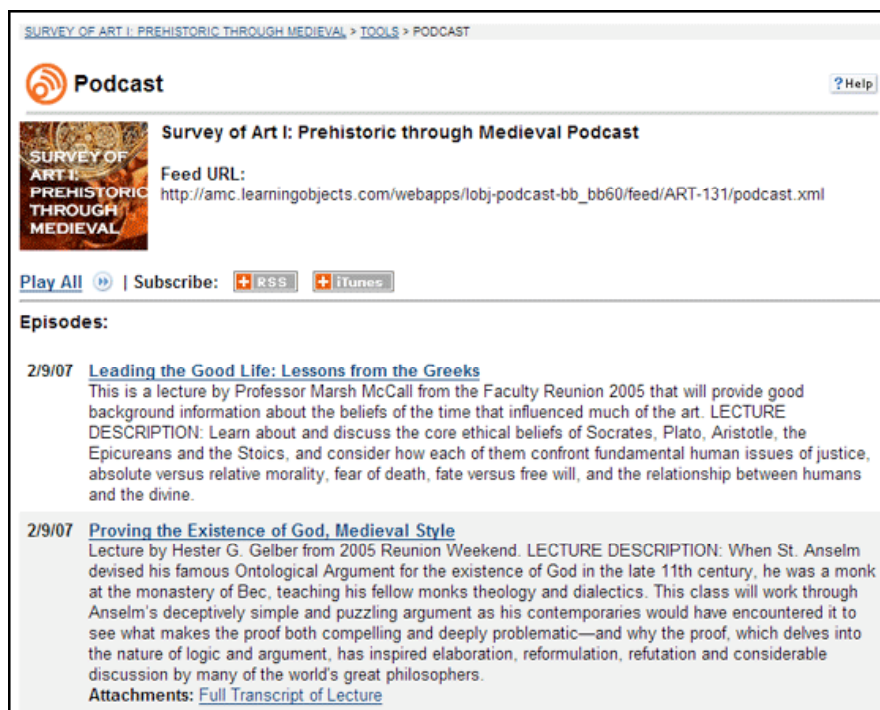
When instructors create new Podcast episodes, they will appear automatically in the Podcast tool within the Course Tools area of the course.



*Access the Podcast tool in the course Tools area.*

The Podcast tool displays all Podcast episodes within the course in chronological order. On this page, you can listen to the episodes directly within the course or you can subscribe to the Podcast either directly in iTunes or in another example of podcast software.

Select an episode to listen to that episode, or select the "Play All" link to listen to all episodes in chronological order.





*Access all Podcast episodes and subscribe to the Podcast from the Podcast tool page.*

## Subscribing to a Podcast via other software tools

Course and Organization members can subscribe to the course Podcast either in iTunes or in any other podcast listening software from within the Podcast tool.

[SURVEY OF ART I: PREHISTORIC THROUGH MEDIEVAL](#) > [TOOLS](#) > [PODCAST](#)


**Podcast**
Help



**Survey of Art I: Prehistoric through Medieval Podcast**  
**Feed URL:**  
[http://amc.learningobjects.com/webapps/lobj-podcast-bb\\_bb60/feed/ART-131/podcast.xml](http://amc.learningobjects.com/webapps/lobj-podcast-bb_bb60/feed/ART-131/podcast.xml)

[Play All](#) | [Subscribe: !\[\]\(bfed22d5449f79843f641dbe8f30eac6\_img.jpg\) RSS !\[\]\(0cbe3467a6bc131319a355747e9aaca6\_img.jpg\) iTunes](#)

**Episodes:**


2/9/07 [Leading the Good Life: Lessons from the Greeks](#)  
 This is a lecture by Professor Marsh McCall from the Faculty Reunion 2005 that will provide good background information about the beliefs of the time that influenced much of the art. LECTURE DESCRIPTION: Learn about and discuss the core ethical beliefs of Socrates, Plato, Aristotle, the Epicureans and the Stoics, and consider how each of them confront fundamental human issues of justice, absolute versus relative morality, fear of death, fate versus free will, and the relationship between humans and the divine.

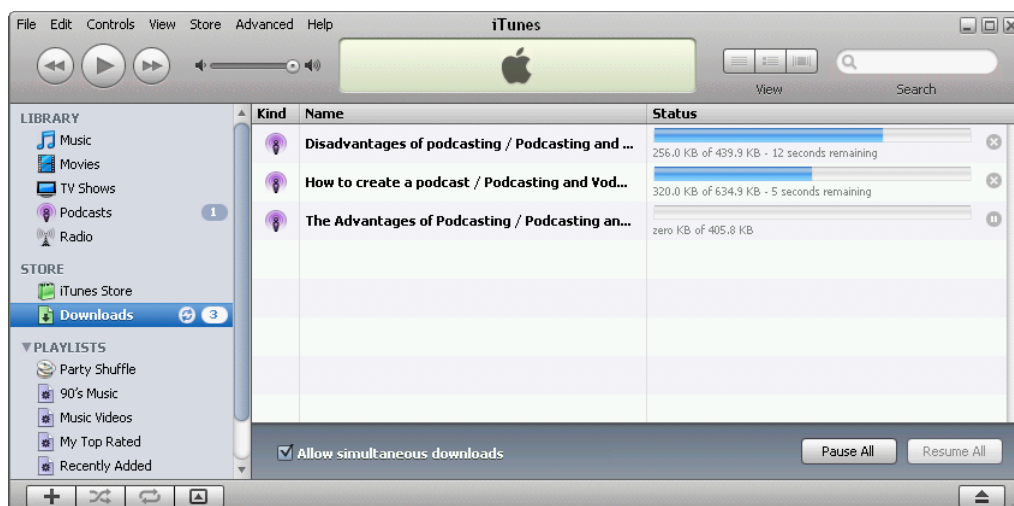
2/9/07 [Proving the Existence of God, Medieval Style](#)  
 Lecture by Hester G. Gelber from 2005 Reunion Weekend. LECTURE DESCRIPTION: When St. Anselm devised his famous Ontological Argument for the existence of God in the late 11th century, he was a monk at the monastery of Bec, teaching his fellow monks theology and dialectics. This class will work through Anselm's deceptively simple and puzzling argument as his contemporaries would have encountered it to see what makes the proof both compelling and deeply problematic—and why the proof, which delves into the nature of logic and argument, has inspired elaboration, reformulation, refutation and considerable discussion by many of the world's great philosophers.  
**Attachments:** [Full Transcript of Lecture](#)

[Play All](#) | [Subscribe: !\[\]\(96cc62f861fdd6e50510c0224a756dff\_img.jpg\) RSS !\[\]\(e658400d40ca763c7cf4c8c420885c6a\_img.jpg\) iTunes](#)

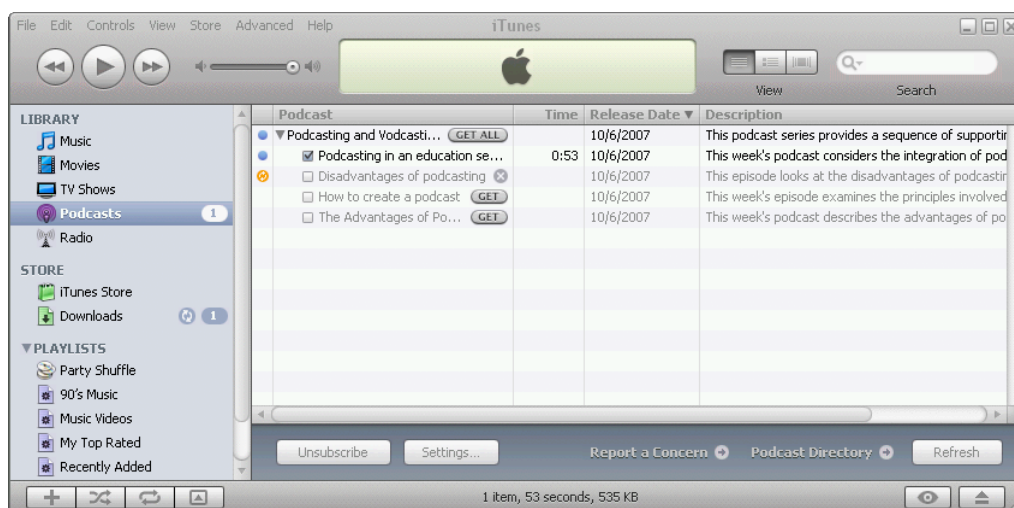
## Subscribing in iTunes

To subscribe to the Podcast in iTunes:

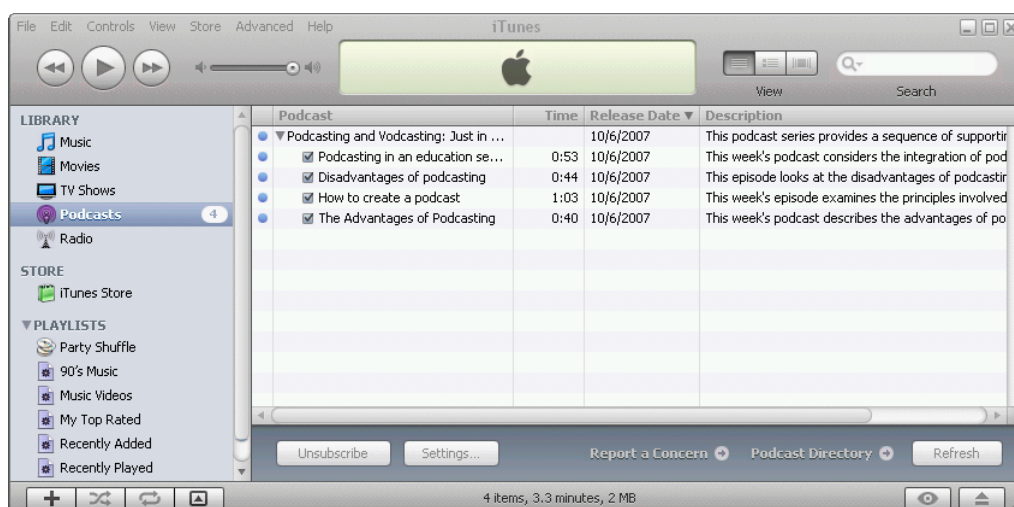
- Navigate to the Course/Organization Tools area.
- Select the Podcast tool link.
- Select the iTunes button. 
- Podcast LX™ will automatically launch iTunes and add a subscription to the Podcast in the "Podcasts" area.



*Subscribed podcast downloading automatically in iTunes*




*Podcast directory updating in iTunes*

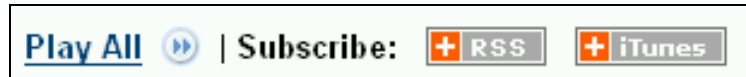


*Podcast directory in iTunes*

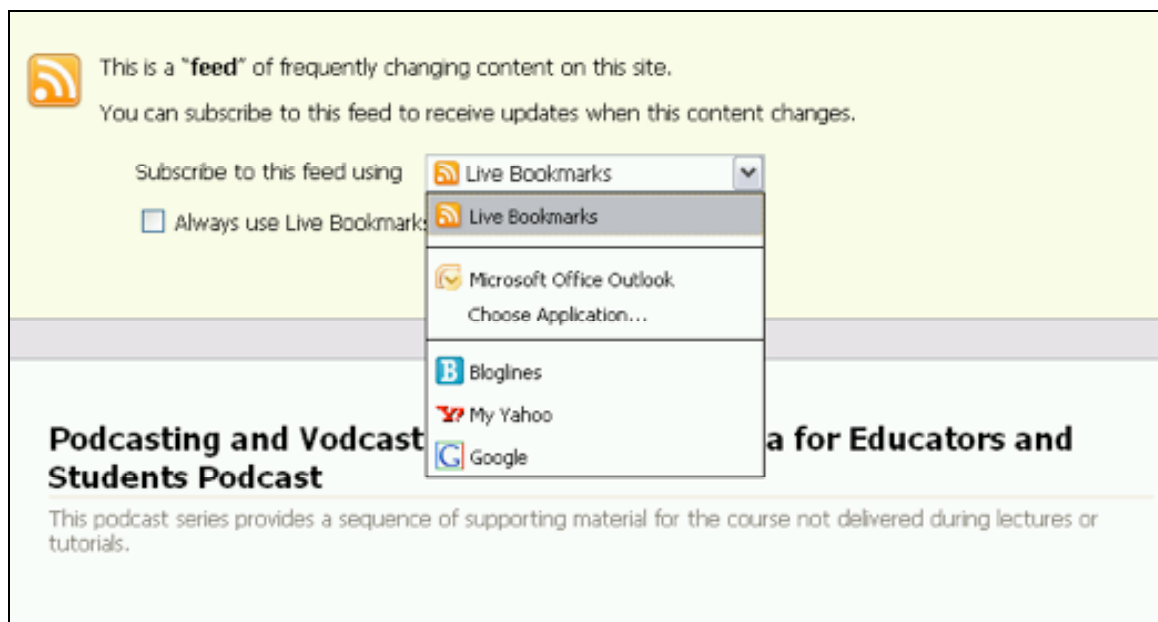
## Subscribing in Another Tool

To subscribe to the Podcast in a tool other than iTunes:

- Navigate to the Course/Organization Tools area.
- Select the Podcast tool link.
- Right-click (or Ctrl-Click on the Mac) on the RSS button 
- Select the "Copy Link Location" option if using Firefox or the "Copy Shortcut" option if using Internet Explorer.



In some web browsers, such as Firefox, when you right click on the RSS link you will have the opportunity to choose where you wish to subscribe to the podcast. See below.



Open your podcast listening software (e.g., Juice) and paste the copied link in the appropriate location.

*Note: All podcatchers will have a field where RSS links can be inserted to subscribe to feeds. See the help documentation for your podcatcher to determine the appropriate location to paste the link to the feed.*