

# EVERNOTE...

1



Launch your favourite web browser and make your way to the home page of Evernote

<http://www.evernote.com/>

2

You now have a couple of choices. You can either **sign-in** if you already have an Evernote account or you can **create a new** Evernote account.

## Create an Evernote Account

Evernote helps you remember everything across all the computers, phones and tablets you use.



### Capture anything

Save your ideas, tasks, projects, files, research, and more.



### Access anywhere

Evernote makes all of your memories available anywhere you go.



### Find everything fast

Search by keyword, tag, and even find text inside images.

## Create an Account

or Sign in

Email address

Username

Password

Enter the numbers below

By clicking register you are agreeing to our [Terms of Service](#) and confirming that you are at least 13 years old.

Register

## Welcome Back

Evernote helps you remember everything across all the computers, phones and tablets you use.



### Capture anything

Save your ideas, tasks, projects, files, research, and more.



### Access anywhere

Evernote makes all of your memories available anywhere you go.



### Find everything fast

Search by keyword, tag, and even find text inside images.

## Sign in

or Create an Account

Username

Password

☐ Remember me for a week

Sign in

**Remember**, whenever you create an account for any online service try and use a password that is meaningful to you but **absolutely impossible** for anyone or anything else to guess.

**Never** use your banking or financial PIN as a password.

4

The screenshot shows the Evernote web interface. On the left, there's a sidebar with 'Notebooks' (All Notes (40), MacBook Pro (40), Reeder) and 'Tags' (Cloud, Diaspora (3), Digital Storytelling (2), EdTech (1), Evernote, Facebook (3), Horizon 2011 (1), iPad (7), iPhone (2), Macintosh (5), RFID (1), schools (4), Social Media, Twitter (1), Trash (3)). The main content area displays a list of notes, including 'Southern Cross Group: The Australian Dia...', 'What to make of the Australian diaspora - ...', 'Langwitches Blog » Bringing a 1:1 iPad Pro...', 'Langwitches Blog » Learning...Young Chin...', 'The politics of working with others in the ag...', 'Facebook & Your Privacy: Why It Matters', 'The Innovative Educator: Advice for Choos...', and 'Using Facebook Safely - A Guide for Profes...'. On the right, a blog post titled 'The politics of working with others in the age of skype and twitter' by Dave's Educational Blog is shown, with a date of Apr 22 2011 and a 'reflective' tag. The post content begins with 'Over the next month or so, I have a couple of presentations talking about the way that 'the digital' impacts the ways in which we work with others. I've spent a lot of my time over the last few years focusing on the learning part of that cycle, but maybe not much about the day to day of actually partnering up with someone in order to work together and get something done. It's odd, I guess, that i haven't, as other than this blog, I almost never say anything on my own. I tend to work better when there are other voices in the mix... they keep me on track and keep my ideas from spiralling out of control.'

YOUR  
NOTEBOOKS  
AND TAGS ARE  
LISTED HERE

SEARCH

YOUR NOTES  
AND WEB  
CLIPPINGS

AN INDIVIDUAL NOTE THAT  
YOU CAN EDIT, PRINT,  
DELETE AND SHARE VIA  
TWITTER, FACEBOOK,  
EMAIL OR A SIMPLE LINK

The screenshot shows the Evernote web interface. On the left, there's a sidebar with 'Notebooks' (All Notes (40), MacBook Pro (40), Reeder) and 'Tags' (Cloud, Diaspora (3), Digital Storytelling (2), EdTech (1), Evernote, Facebook (3), Horizon 2011 (1), iPad (7), iPhone (2), Macintosh (5), RFID (1), schools (4), Social Media, Twitter (1), Trash (3)). The main content area displays a list of notes, including 'How Schools Should Use Social Media', 'Curriculum Leadership Journal I Applying social medi...', 'Call to school kids in use of social media I The Austral...', 'Social Media and the Schools', and 'Three ways to change Lion's Finder window sidebar'. On the right, a blog post titled 'How Schools Should Use Social Media' is shown, with a date of 9/11/11 and a 'reflective' tag. The post content begins with 'While some schools are embracing [social media](#) and [technology](#) in their classrooms, far too many others are taking a much more drastic approach: Complete and utter banishment. It is clear, however, that such draconian measures are not working—trust me, I know. I battled for years against cell phones in the classroom. Cell phones bring it all in—[Facebook](#), Twitter, email. Students aren't paying attention to teachers because they're too busy paying attention to their web-based social lives. Recently, I've changed my mind, and explored ways to transform social media from a distraction to a learning tool.'






**EDIT THE NOTE**

SHARE THE NOTE VIA  
EMAIL, FACEBOOK,  
TWITTER OR A LINK URL

**DELETE  
THE NOTE**

**PRINT THE NOTE**

VIEW THE NOTE IN  
A SEPARATE  
POPUP WINDOW



**CREATE A  
NEW NOTE**

**THE TITLE**

**THE NOTEBOOK**

*This is a **simple** note created within the **Evernote** desktop application itself*

## CLASSIFICATION TAGS

## FORMATTING TOOLBAR

**SELECT SOME  
TEXT AND  
INSERT A LINK**

**EDITING FIELD**

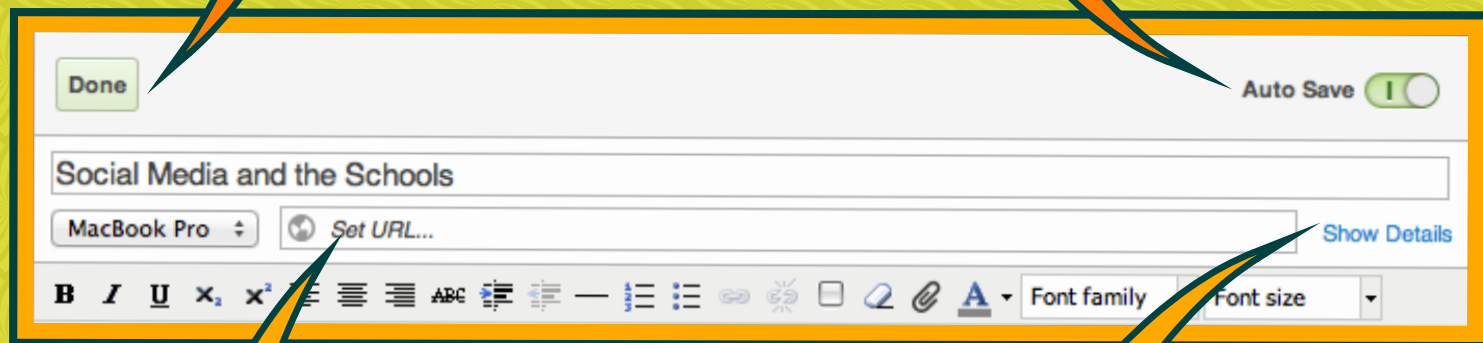


# KEY EDITING ELEMENTS

7

CLICK **DONE** WHEN YOU HAVE COMPLETED WRITING AND/OR EDITING THE NOTE

**AUTO SAVE** IS ON



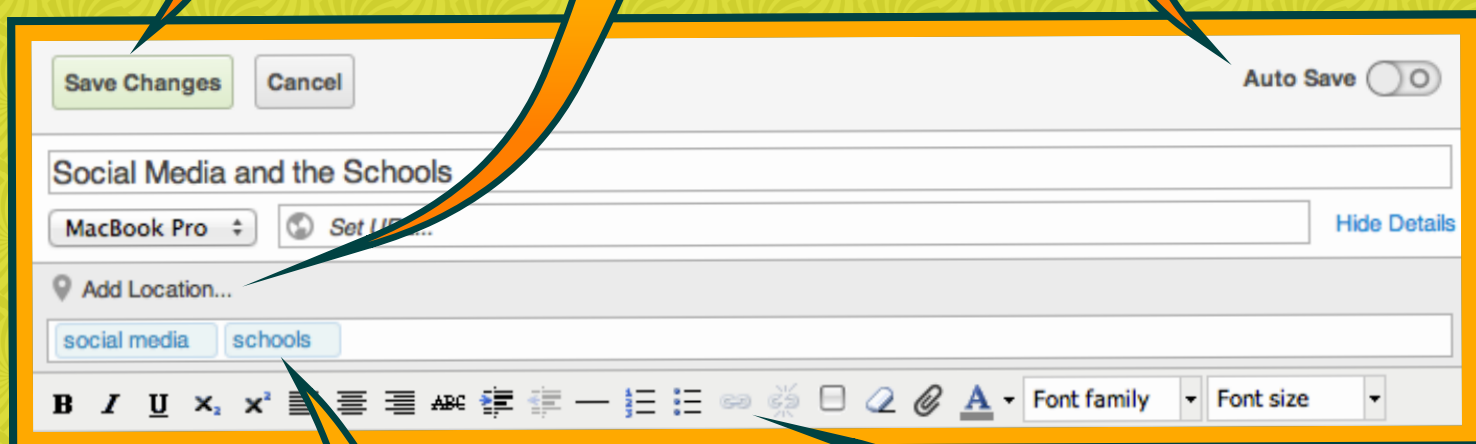
ADD A RELEVANT INTERNET URL

CLICK ON **SHOW DETAILS** TO REVEAL ADDITIONAL EDITING ELEMENTS

AS **AUTO SAVE** IS OFF YOU MUST **SAVE** YOUR CHANGES

ADD YOUR LOCATION

**AUTO SAVE** IS OFF



ADD **TAGS** IN ORDER TO **CATEGORISE** YOUR NOTES

SELECT SOME TEXT AND ADD AN EMBEDDED HYPERTEXT LINK

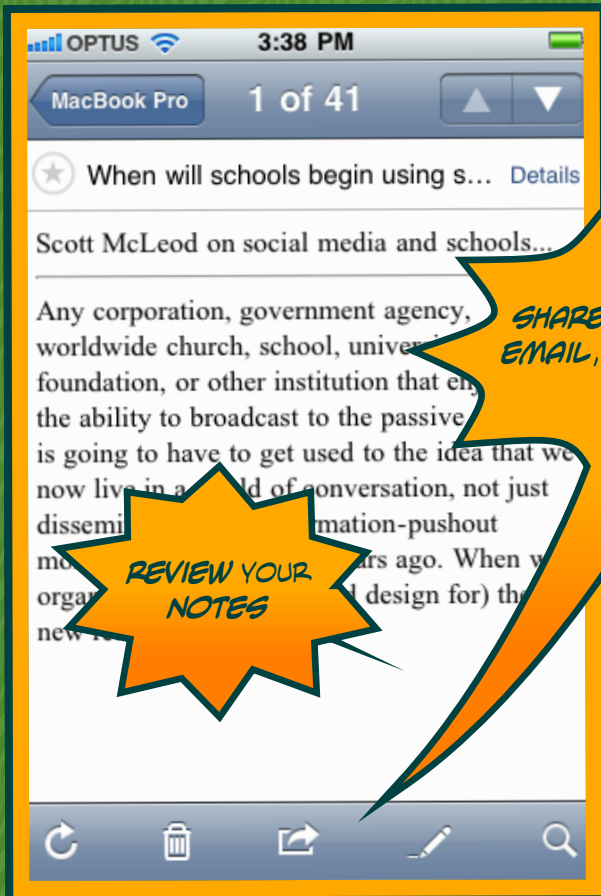
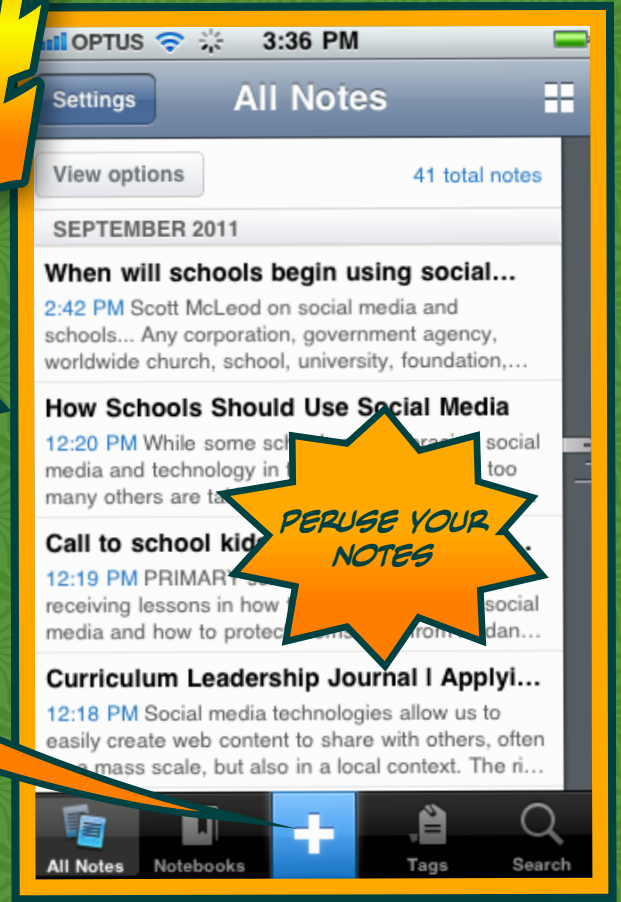
## 8

[http://www.evernote.com/about/download/web\\_clipper.php](http://www.evernote.com/about/download/web_clipper.php)

IF YOU **SELECT TEXT** ON THE  
WEB PAGE PRIOR TO CLICKING  
ON THE BOOKMARKLET THE  
SELECTED TEXT WILL BE  
**AUTOMATICALLY ADDED TO**  
THE **CLIPPING**



# EVERNOTE MOBILE



# SENDING BLOG POSTS TO EVERNOTE



YOU ARE READING POSTS IN THE FEED READER APP CALLED READER

YOU DECIDE TO ADD THIS POST TO EVERNOTE

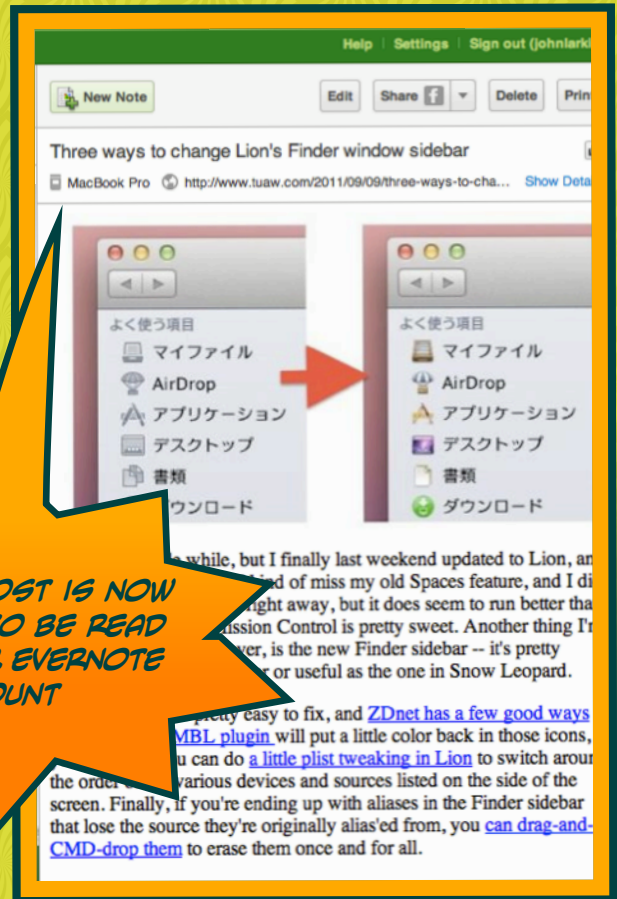


YOU SELECT EVERNOTE IN THE SHARING WINDOW



THE BLOG POST UPLOADS TO EVERNOTE

THE BLOG POST IS NOW AVAILABLE TO BE READ WITHIN YOUR EVERNOTE ACCOUNT

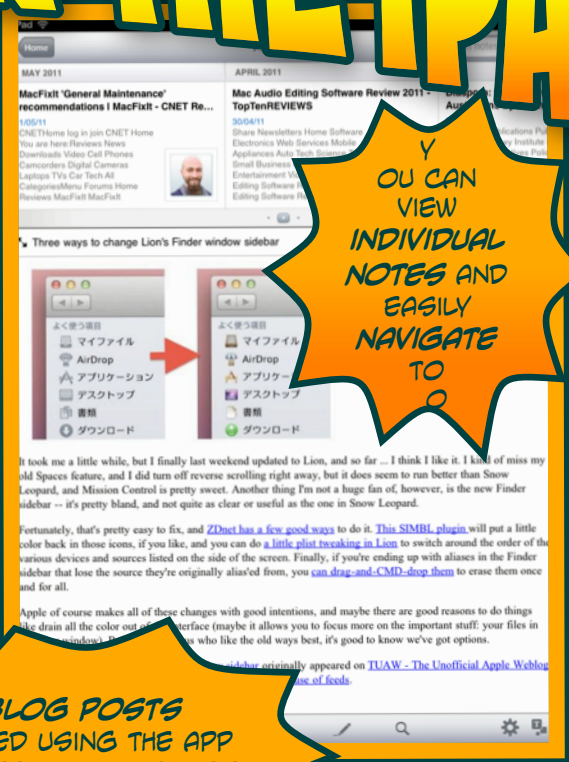




# EVERNOTE ON THE IPAD



YOU ARE ABLE TO VIEW YOUR NOTEBOOKS, FAVOURITES, TAGS AND NOTES

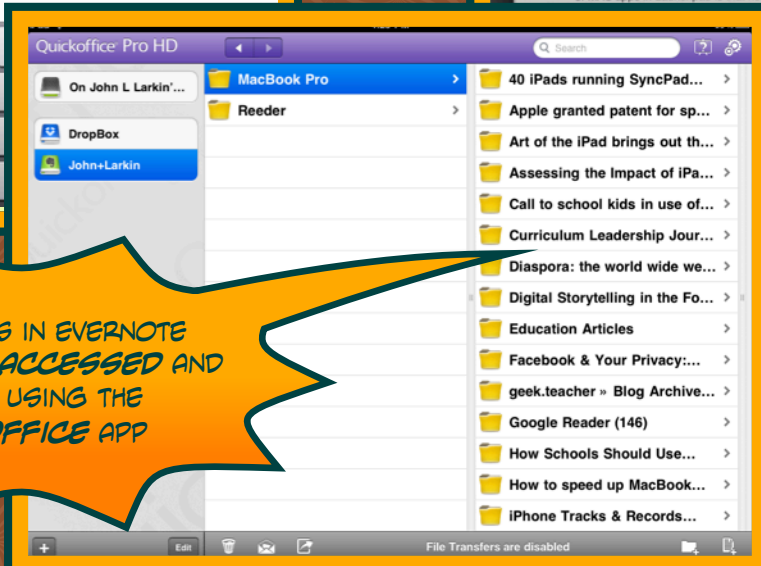
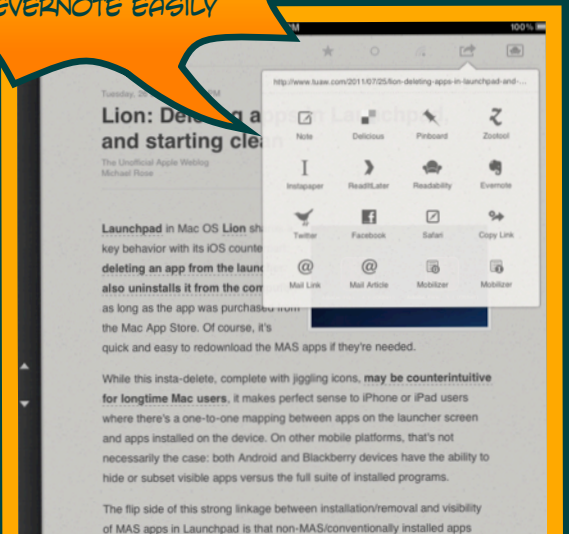


YOU CAN VIEW INDIVIDUAL NOTES AND EASILY NAVIGATE TO

BLOG POSTS VIEWED USING THE APP READER CAN BE SHARED TO EVERNOTE EASILY



NEW NOTES CAN BE ADDED TOGETHER WITH AUDIO AND IMAGES CAPTURED USING THE IPAD



YOUR NOTES IN EVERNOTE CAN ALSO BE ACCESSED AND EDITED USING THE QUICKOFFICE APP