This guide will show you how to include photographs and other images in your posts.

There are essentially two different methods to include photographs or images in your post.

A. Linking directly to the image on the internet

This method is easy, however if the original image on the internet is deleted it will also disappear from your web site.

B. Uploading an image from your computer

This method has a few more steps however the image will remain on your web site unless you remove the image.

You have more control over the image appearance and its size.

John Larkin
www.larkin.net.au
Linking to an image

1. Research and locate a suitable photograph or image on the internet.

2. Right mouse click on the image if you are using a Windows PC. Ctrl-click on the image if you are using a Mac.

Firefox browser

Google Chrome browser

Safari browser

Copy the image address or URL.
3. Open the post that you are writing and make sure that you have the cursor inserted at the point where you wish the image to appear in your post.

4. Click on the upload insert/image button in the toolbar.

5. Click on the from URL tab.

The add an image window will appear.
6. **Paste the image URL or web address into the image URL field**

A **green tick** will appear if the image URL is correct.

7. **Give the image a title**

**Click on **Insert into Post** when you have finished**

If the image is **too large for your post** or if you wish to add a **border**, move your cursor over the image and click on the **edit image button**.

**Position the image in your post**

The centre position works the **best** with all themes.
Click on the advanced settings tab at the top of the edit image window.

Set a new width and height for the image so that it neatly fits inside in your post.

You can give the image a border as well; set the size to 1 or 2.

You may need to try different dimensions until you are happy with the final result.

When you have finished changing the dimensions of the image, you may click on the update button and check the results.
I have been working on the bridge for two years now. I work for Dorman, Long & Co. Ltd, the company responsible for building the massive structure.

Each day I hammer in rivets. One rivet, then another, then one more, and so on. The photograph below was taken by one of the engineers.

The image is positioned in the centre. The image fits neatly within the post as it has been resized using the advanced settings. The image has a border which is two pixels wide.

When you have finished embedding your image, click on preview to review your post or click on publish to actually publish the post online.
Working on the bridge
 Posted By righ on August 21, 2011 : Edit

I have been working on the bridge for two years now. I work for Donnan, Long & Co. Ltd, the company responsible for building the massive structure.

Each day I hammer in rivets. One rivet, then another, then one more, and so on. The photograph below was taken by one of the engineers.

Remember, if you link to an image on the Internet it may disappear from your site if the original image is removed by its owner.
1

Organise the images or photographs that you wish to upload to your web site in a folder on your computer before you begin.

Hint: Make sure that the filetype is added to the end of each image.

These images are all .JPG type image files.

2

Open the post that you are writing and make sure that you have the cursor inserted at the point where you wish the image to appear in your post.

Example post: Working on the bridge

I have been working on the bridge for two years now. I work for Dorman Long & Co. Ltd, the company responsible for building the massive structure.

Each day I hammer in rivets. One rivet, then another, then one more, and so on. The photograph above was taken by one of the engineers.
3. **Click on the upload insert/image button in the toolbar.**

The add an image window will appear.

4. **Click on the select files button.**

If you have problems uploading an image try the browser uploader.

The image will begin to upload.
When the image has finished uploading the following window will appear.

**Title**
Sydney_Harbour_Bridge61

**Alternate Text**
At text for the image, e.g. "The Mona Lisa"

**Caption**

**Description**

**Link URL**
http://history.jrank.net/sightfiles2011/08/Sydney_Harbour_Bridge61.jpg

**Alignment**
- None
- Left
- Center
- Right

**Size**
- Thumbnail (150 x 150)
- Medium (300 x 222)
- Large (601 x 446)

When you have completed adjusting your image click on the **Insert into post** button.

Position the image within your post.

Select an appropriate size for the image within your post.
Working on the bridge

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Each day I hammer in rivets. One rivet, then another, then one more, and so on. The photograph below was taken by one of the engineers.

Path: p » a » img.aligncenter.size-medium wp-image-15
Word count: 53
Draft saved at 2:05:53 am. Last edited by eight on August 21, 2011 at 1:48 am

This is how the editing window will appear after the image has been embedded in the post.

If the image is too large for your post or if you wish to add a border move your cursor over the image and click on the Edit Image button.
Click on the advanced settings tab at the top of the edit image window.

Set a new width and height for the image so that it neatly fits inside in your post.

You can give the image a border as well. Set the size to 1 or 2.

You may need to try different dimensions until you are happy with the final result.

When you have finished changing the dimensions of the image you may click on the update button and check the results.
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THE IMAGE HAS A BORDER WHICH IS TWO PIXELS WIDE

THE IMAGE IS POSITIONED IN THE CENTRE

When you have finished embedding your image, click on Preview to review your post or click on Publish to actually publish the post online.
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Posted By eight on August 21, 2011 | Edit

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WWW.LARKIN.NET.AU