

Embedding Images

This guide will show you how to include photographs and other images in your posts

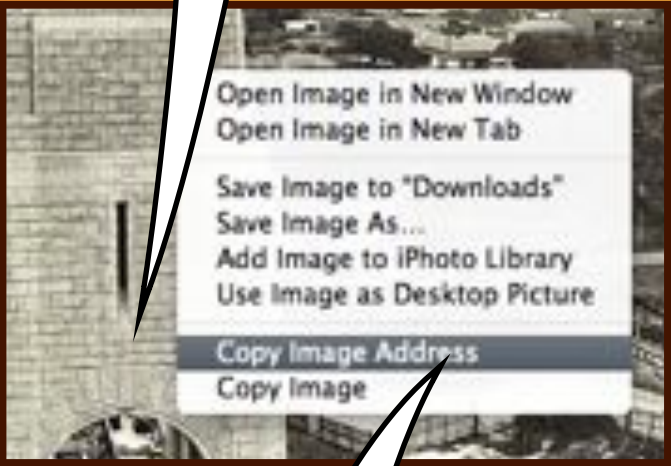
THERE ARE ESSENTIALLY
**TWO DIFFERENT
METHODS** TO INCLUDE
PHOTOGRAPHS OR IMAGES
IN YOUR POST

A

B

**A. LINKING
DIRECTLY TO
THE IMAGE ON
THE INTERNET**

**B. UPLOADING
AN IMAGE FROM
YOUR COMPUTER**



Open Image in New Window
Open Image in New Tab
Save Image to "Downloads"
Save Image As...
Add Image to iPhoto Library
Use Image as Desktop Picture
Copy Image Address
Copy Image

THIS METHOD IS **EASY** HOWEVER IF
THE ORIGINAL IMAGE ON THE
INTERNET IS **DELETED** IT WILL
ALSO **DISAPPEAR** FROM YOUR
WEB SITE



Name	Date Modified
history_images_01.jpg	13/08/2011 6:16 PM
history_images_02.jpg	13/08/2011 6:17 PM
history_images_03.jpg	13/08/2011 6:17 PM
history_images_04.jpg	13/08/2011 6:17 PM
history_images_05.jpg	13/08/2011 6:18 PM
history_images_06.jpg	13/08/2011 6:18 PM
history_images_07.jpg	13/08/2011 6:19 PM
history_images_08.jpg	13/08/2011 6:19 PM
history_images_09.jpg	13/08/2011 6:20 PM
history_images_10.jpg	13/08/2011 6:20 PM
history_images_11.jpg	13/08/2011 6:21 PM
history_images_12.jpg	13/08/2011 6:21 PM

THIS METHOD HAS A **FEW MORE
STEPS** HOWEVER THE IMAGE WILL
REMAIN ON YOUR WEB SITE
UNLESS **YOU** REMOVE THE IMAGE

YOU HAVE **MORE CONTROL** OVER
THE IMAGE **APPEARANCE** AND ITS
SIZE

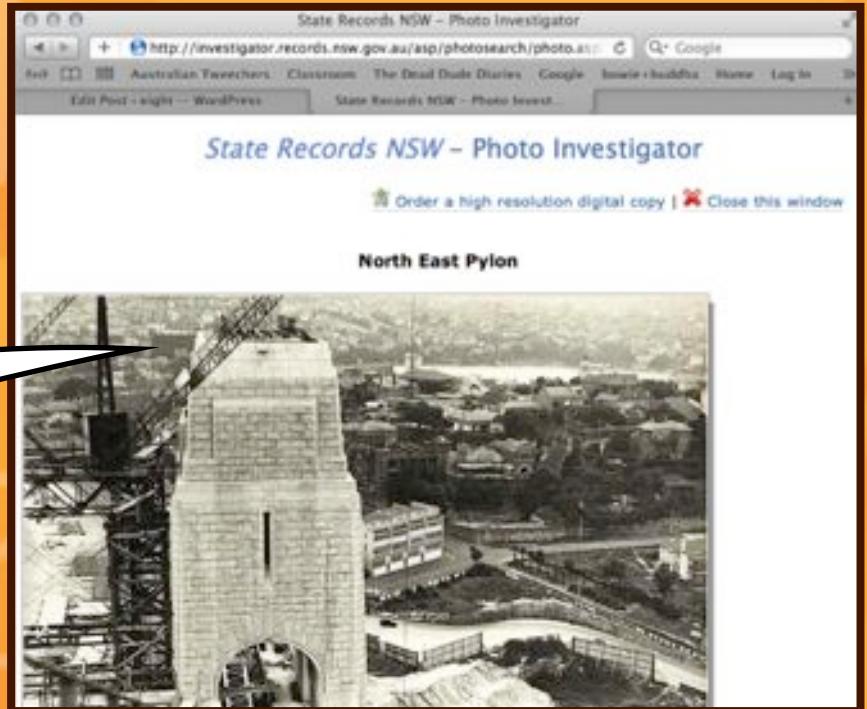
JOHN LARKIN

WWW.LARKIN-NET-AU

Linking to an image

1

RESEARCH AND
LOCATE A SUITABLE
PHOTOGRAPH OR
IMAGE ON THE INTERNET



2

RIGHT MOUSE CLICK ON
THE IMAGE IF YOU ARE USING
A WINDOWS PC

CTRL-CLICK ON THE IMAGE
IF YOU ARE USING A MAC

COPY THE
IMAGE
ADDRESS OR
URL

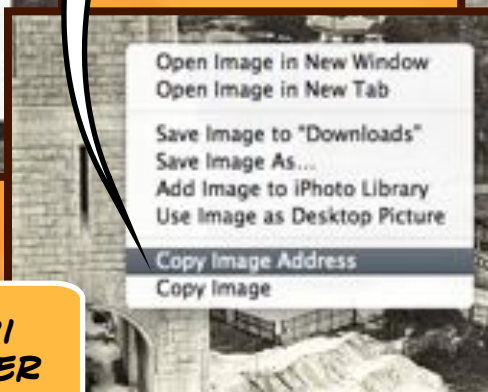
FIREFOX
BROWSER



GOOGLE
CHROME
BROWSER



SAFARI
BROWSER



3

OPEN THE **POST** THAT YOU ARE **WRITING** AND MAKE SURE THAT YOU HAVE THE **CURSOR** INSERTED AT THE POINT WHERE YOU WISH THE IMAGE TO APPEAR IN YOUR POST

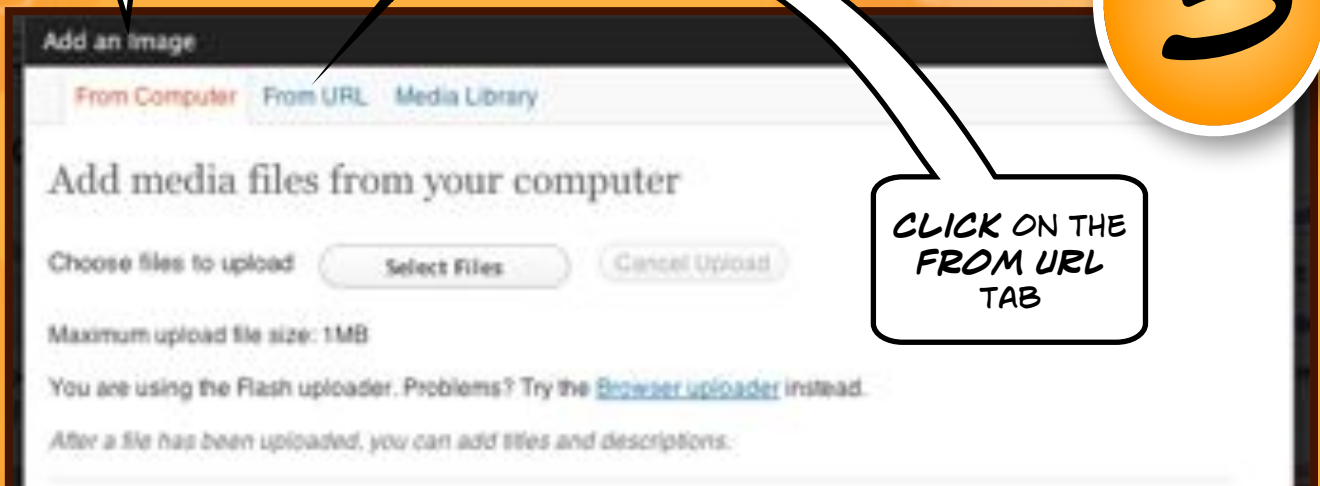


4

CLICK ON THE **UPLOAD INSERT/IMAGE** BUTTON IN THE TOOLBAR



THE **ADD AN IMAGE** WINDOW WILL APPEAR



CLICK ON THE **FROM URL** TAB

5

6

PASTE THE IMAGE URL OR WEB ADDRESS INTO THE IMAGE URL FIELD

A **GREEN TICK** WILL APPEAR IF THE IMAGE URL IS **CORRECT**



Add an Image

From Computer From URL Media Library

Add media file from URL

Insert an image from another web site



Image URL  <http://investigator.records.nsw.gov.au/BOSImages/Series/0012685/items/0057/235>

Image Title  Sydney Harbour Bridge Pylon

Alternate Text
Alt text for the image, e.g. "The Mona Lisa"

Image Caption

Alignment ☐ None ☐ Left ☒ Center ☐ Right

Link Image To:
Enter a link URL, or click above for presets.

GIVE THE IMAGE A **TITLE**

POSITION THE IMAGE IN YOUR POST

THE **CENTRE** POSITION WORKS THE **BEST** WITH ALL THEMES

CLICK ON INSERT INTO POST WHEN YOU HAVE FINISHED

IF THE IMAGE IS **TOO LARGE** FOR YOUR POST OR IF YOU WISH TO ADD A **BORDER** MOVE YOUR CURSOR OVER THE IMAGE AND CLICK ON THE **EDIT IMAGE BUTTON**

7



8

CLICK ON THE **ADVANCED SETTINGS** TAB AT THE TOP OF THE **EDIT IMAGE** WINDOW

Edit Image **Advanced Settings**

Size

130%
120%
110%
100%
90%
80%
70%
60%

Advanced Image Settings

Source * <http://investigator.records.nsw.gov.au/BOSImages/Series/0012/685>

Size Width 400 Height 300 Original Size

CSS Class aligncenter

Styles

Image properties Border ☐ Vertical space

Advanced Link Settings

Styles

Target Open link in a new window ☐

Update Cancel

SET A NEW **WIDTH** AND **HEIGHT** FOR THE IMAGE SO THAT IT **NEATLY** FITS INSIDE IN YOUR POST

YOU CAN GIVE THE IMAGE A **BORDER** AS WELL. SET THE **SIZE** TO 1 OR 2

YOU MAY NEED TO TRY **DIFFERENT DIMENSIONS** UNTIL YOU ARE **HAPPY** WITH THE FINAL RESULT

WHEN YOU HAVE **FINISHED** CHANGING THE **DIMENSIONS** OF THE IMAGE YOU MAY **CLICK** ON THE **UPDATE** BUTTON AND CHECK THE RESULTS

9

Working on the bridge

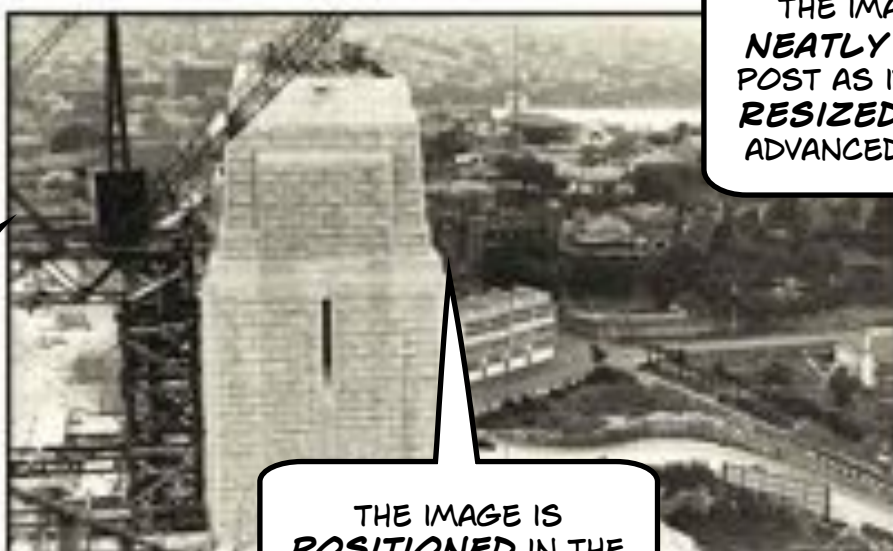
Upload/insert  

Visual HTML

B *I*                  

I have been working on the [bridge](#) for two years now. I work for Dorman, Long & Co. Ltd, the company responsible for building the massive structure.

Each day I hammer in rivets. One rivet, then another, then one more, and so on. The photograph below was taken by one of the engineers.



THE IMAGE **FITS** **NEATLY** WITHIN THE POST AS IT HAS BEEN **RESIZED** USING THE ADVANCED SETTINGS

THE IMAGE HAS A **BORDER** WHICH IS **TWO PIXELS** WIDE

THE IMAGE IS **POSITIONED** IN THE **CENTRE**

Path: p + img.aligncenter

Word count: 53

Draft by eight on August 21, 2011 at 1:48 am

10

WHEN YOU HAVE **FINISHED EMBEDDING** YOUR IMAGE CLICK ON **PREVIEW** TO REVIEW YOUR POST OR CLICK ON **PUBLISH** TO ACTUALLY PUBLISH THE POST ONLINE

Publish

Save Draft

Preview

Status: Draft [Edit](#)

Visibility: Public [Edit](#)

☐ Publish immediately [Edit](#)

[Move to Trash](#)

Publish

THE FINISHED PRODUCT

Working on the bridge

Posted By eight on August 21, 2011 | Edit

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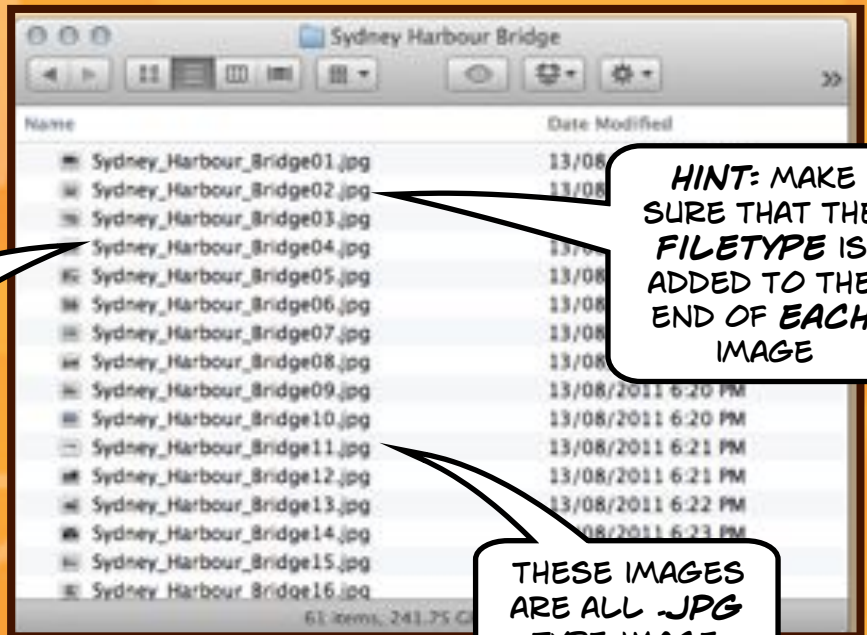
THE IMAGE **FITS NEATLY** WITHIN THE POST AS IT HAS BEEN **RESIZED** USING THE ADVANCED SETTINGS

Remember, if you link to an image on the Internet it may disappear from your site if the original image is removed by its owner.

Uploading an image

1

ORGANISE THE IMAGES OR PHOTOGRAPHS THAT YOU WISH TO UPLOAD TO YOUR WEB SITE IN A FOLDER ON YOUR COMPUTER BEFORE YOU BEGIN



HINT: MAKE SURE THAT THE FILETYPE IS ADDED TO THE END OF EACH IMAGE

THESE IMAGES ARE ALL .JPG TYPE IMAGE FILES

2

OPEN THE POST THAT YOU ARE WRITING AND MAKE SURE THAT YOU HAVE THE CURSOR INSERTED AT THE POINT WHERE YOU WISH THE IMAGE TO APPEAR IN YOUR POST

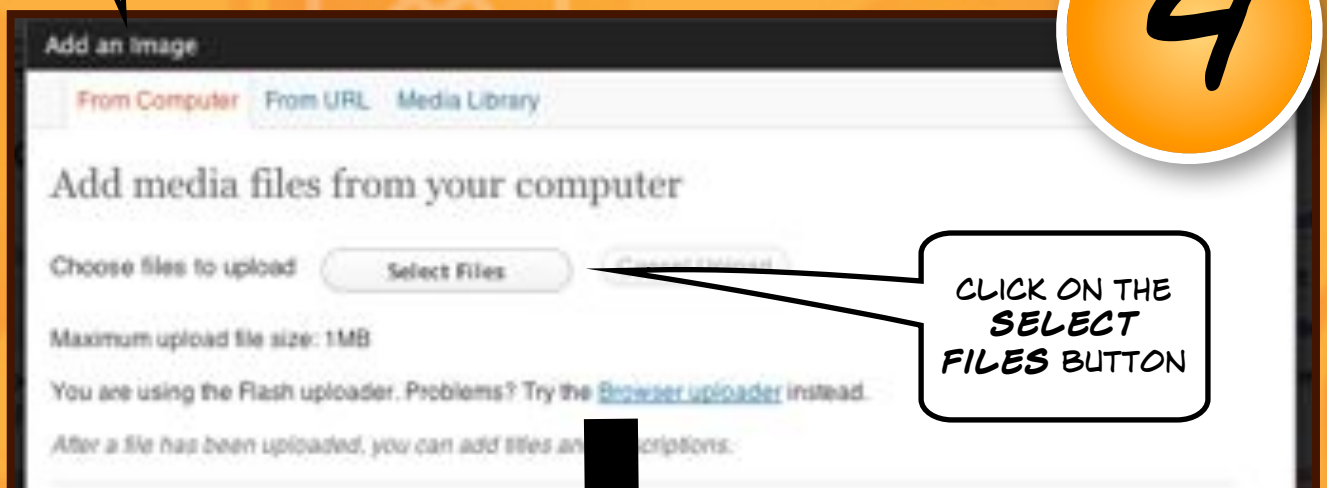


3

CLICK ON THE **UPLOAD
INSERT/IMAGE** BUTTON
IN THE TOOLBAR

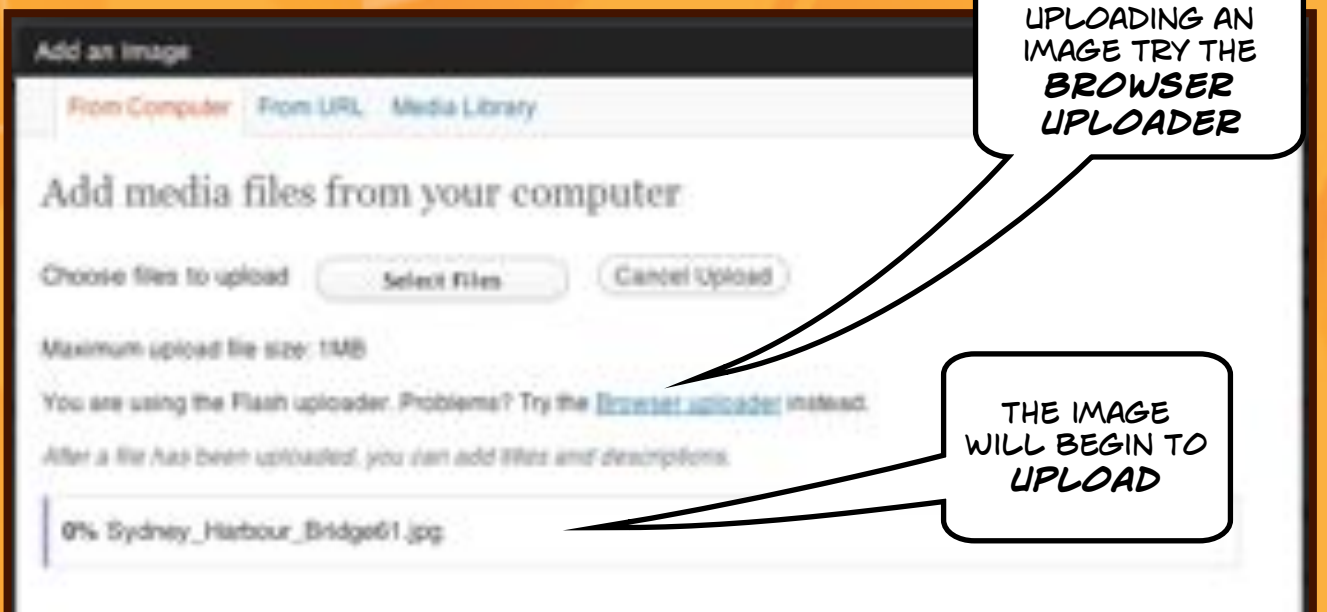


THE **ADD AN
IMAGE** WINDOW
WILL APPEAR



4

CLICK ON THE
**SELECT
FILES** BUTTON



IF YOU HAVE
PROBLEMS
UPLOADING AN
IMAGE TRY THE
**BROWSER
UPLOADER**

THE IMAGE
WILL BEGIN TO
UPLOAD

5

WHEN THE **IMAGE** HAS FINISHED UPLOADING THE FOLLOWING WINDOW WILL APPEAR

Add an Image

From Computer From URL Media Library

Add media files from your computer

Choose files to upload

Maximum upload file size: 1MB

You are using the Flash uploader. Problems? Try the [Browser uploader](#) instead.

After a file has been uploaded, you can add files and descriptions.



File name: Sydney_Harbour_Bridge61.jpg
File type: image/jpeg
Upload date: August 21, 2011
Dimensions: 601 x 448

Title * Sydney_Harbour_Bridge61

Alternate Text
Alt text for the image, e.g. "The Mona Lisa"

Caption

Description

Link URL
http://historylandin.net.au/weightfiles/2011/08/Sydney_Harbour_Bridge61.jpg

Enter a link URL or click above for presets.

Alignment
☐ None ☐ Left ☒ Center ☐ Right

Size
☐ Thumbnail (150 x 150) ☒ Medium (300 x 222) ☐ Large ☐ Full Size (601 x 448)

[Delete](#)

POSITION
THE IMAGE
WITHIN YOUR
POST



WHEN YOU HAVE COMPLETED **ADJUSTING** YOUR IMAGE CLICK ON THE **INSERT INTO POST** BUTTON







































SELECT AN APPROPRIATE **SIZE** FOR THE IMAGE WITHIN YOUR POST

6

THIS IS HOW THE EDITING WINDOW WILL APPEAR **AFTER** THE IMAGE HAS BEEN **EMBEDDED** IN THE POST

Working on the bridge

Upload/Insert  

B *I* u                                      

7

CLICK ON THE **ADVANCED SETTINGS** TAB AT THE TOP OF THE **EDIT IMAGE** WINDOW

Edit Image **Advanced Settings**

Size
130%
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Source * <http://investigator.records.nsw.gov.au/BOSImages/Series/0012/685>

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Path: p > a > img.align:center size-medium

Word count: 53

Draft saved at 2:05:53 am. Last edited by eight on August 21, 2011 at 1:48 am

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Save Draft

Preview

Status: Draft [Edit](#)

Visibility: Public [Edit](#)

☐ Publish immediately [Edit](#)

[Move to Trash](#)

Publish

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JOHN LARKIN

WWW.LARKIN-NET-AU